

## Making Lives Better

### Sir Ashley Bramall Memorial (Educational) Fund - Guidance for Applicants

- 1) The Sir Ashley Bramall Memorial Fund was established in 2000 to recognise the work of Sir Ashley Bramall who worked for many years as a Board member of Southern Housing Group. He had a particular interest in education and this fund is dedicated to his memory.
- 2) Funding is available to help individuals with education, to contribute towards:
  - Course fees (except higher education (e.g. degree) course fees)
  - Books
  - Other study related equipment (except electrical, audio, computer equipment / hardware and precious metals etc.)
  - Childcare costs to enable study (during lesson time only and beyond the funded 15 hours a week for some 2 and all 3 and 4 year olds)
  - Travel costs related to course of study (public transport only)

The limit for funding for each individual is £500. Grants can cover up to 50% of the total costs. If the application is approved, payment can either be made direct to supplier(s) or reimbursed to the grant recipient upon receipt of proof of payment.

- 3) Eligibility
  - Tenants of Southern Housing Group aged 18 and over. This does not include residents under the shared ownership, market rent, affordable rent or intermediate rent schemes etc. Please contact the Grants Officer to confirm eligibility.
  - We would expect applicants to have a good rent payment record
  - Applicants can only receive one grant from any of the individual grant funds (Sir Ashley Bramall and Employment Support Fund )
  - By applying for a grant, there is no guarantee of funding being approved

#### 4) Evidence required

##### **Residents**

- Name and address of lead tenant
- Relationship to tenant

##### **Course fees**

- College prospectus or course web link
- Acceptance letter
- Letter from course tutor on headed paper

##### **Equipment / books**

- Book and / or equipment list with prices with confirmation from the college

### **Childcare costs**

- Name and address of childcare provider and fees schedule
- Copy of timetable from course provider

### **Travel costs**

- Description of travel required – receipts for travel to amount of grant awarded will be required in due course

Please ensure you have the following information ready before completing the application form:

1. Your contact details
2. Details of your course, including course provider, course contact details, course dates and whether you will receive a qualification.
3. All the costs relating to your studies
4. Details of your estate, local authority and Housing Services Manager (if known)

Once we receive your grant application, we will email you to confirm receipt and may request further documents in relation to your course and requested funding.

- Grant funding is limited. Should the fund close during the current financial year, this will be advised on the Southern 360 grants web page.

### **Feedback**

Grant applications should be made online, please go to <https://southern360.org.uk/investing-in-communities/apply-for-a-grant/>. You may also contact the Grants Officer to arrange a telephone meeting should you require assistance completing the form.

Successful applicants will be requested to complete an evaluation form and our Communications Team may contact you for feedback about how the grant helped you.

**For further information or help with your application form, please contact the Grants Officer: Telephone: 020 7324 1292      Email: [grants@shgroup.org.uk](mailto:grants@shgroup.org.uk)**